



Return to:
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2011-2012 FERPA Release Authorization

In accordance with federal law and the Family Educational Rights and Privacy Act (FERPA), the Financial Aid Office may only release student financial aid records directly to the student, unless prior written authorization is given by the student. By filling out this form you give permission for others to view and have access to your student records. By default, your records will not be released to anyone else until this form is properly filled out.

Student Name: _____ Coyote ID: _____

I authorize the Financial Aid Office to release my student financial aid records to the following people for the current academic year. I understand that only these people are authorized to view or have access to my records. I understand that if I want to make changes to this list, I must contact the Financial Aid Office in writing. I further understand that this release is only effective as long as I am an enrolled student and is valid during all school breaks for the current academic year only. When I graduate, withdraw or do not re-enroll, the authorization is revoked and access is reverted to the student alone. I understand that in the event information is released by mistake, I will agree to hold CSU, San Bernardino harmless for damages.

I grant access to the following people:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

By completing this form, I agree to the above terms and understand that it is valid for the current academic year only:

Signature: _____ Date: _____

For Office Use Only
<input type="checkbox"/> Checked ID
Initials: _____