

CALIFORNIA STATE UNIVERSITY- SAN BERNARDINO

5500 University Parkway
San Bernardino, CA 92407

MONTHLY STUDENT TIME SHEET

TIMESHEET FOR THE MONTH OF

STUDENT JOB TITLE

EMPLOYER

Current Unit Enrollment

CLASS SCHEDULE

Days _____
Times _____
Days _____
Times _____

I certify that I have worked the number of hours listed and am currently enrolled in the number of units indicated above. I have not worked in excess of 20 hours per week.

Student's Signature Date

I certify that I have personal knowledge of the correctness of the hours reported above that the work was performed in a satisfactory manner. I also certify hours worked were not in conflict with the class schedule shown above.

Supervisor's Signature Date

Program Administrator's Signature Date

| |
|--|
| NAME OF EMPLOYEE _____ |
| Last 4 digits of SSN _____ RATE OF PAY _____ |

| | DATE | TIME IN | TIME OUT | HOURS | TIME IN | TIME OUT | HOURS | TOTAL |
|-----------|------|---------|----------|-------|---------|----------|-------|-------|
| MONDAY | | | | | | | | |
| TUESDAY | | | | | | | | |
| WEDNESDAY | | | | | | | | |
| THURSDAY | | | | | | | | |
| FRIDAY | | | | | | | | |
| SATURDAY | | | | | | | | |

WEEKLY TOTAL

| | DATE | TIME IN | TIME OUT | HOURS | TIME IN | TIME OUT | HOURS | TOTAL |
|-----------|------|---------|----------|-------|---------|----------|-------|-------|
| MONDAY | | | | | | | | |
| TUESDAY | | | | | | | | |
| WEDNESDAY | | | | | | | | |
| THURSDAY | | | | | | | | |
| FRIDAY | | | | | | | | |
| SATURDAY | | | | | | | | |

WEEKLY TOTAL

| | DATE | TIME IN | TIME OUT | HOURS | TIME IN | TIME OUT | HOURS | TOTAL |
|-----------|------|---------|----------|-------|---------|----------|-------|-------|
| MONDAY | | | | | | | | |
| TUESDAY | | | | | | | | |
| WEDNESDAY | | | | | | | | |
| THURSDAY | | | | | | | | |
| FRIDAY | | | | | | | | |
| SATURDAY | | | | | | | | |

WEEKLY TOTAL

| | DATE | TIME IN | TIME OUT | HOURS | TIME IN | TIME OUT | HOURS | TOTAL |
|-----------|------|---------|----------|-------|---------|----------|-------|-------|
| MONDAY | | | | | | | | |
| TUESDAY | | | | | | | | |
| WEDNESDAY | | | | | | | | |
| THURSDAY | | | | | | | | |
| FRIDAY | | | | | | | | |
| SATURDAY | | | | | | | | |

WEEKLY TOTAL

| | DATE | TIME IN | TIME OUT | HOURS | TIME IN | TIME OUT | HOURS | TOTAL |
|-----------|------|---------|----------|-------|---------|----------|-------|-------|
| MONDAY | | | | | | | | |
| TUESDAY | | | | | | | | |
| WEDNESDAY | | | | | | | | |
| THURSDAY | | | | | | | | |
| FRIDAY | | | | | | | | |
| SATURDAY | | | | | | | | |

WEEKLY TOTAL

MONTHLY HOURLY TOTAL

MONTHLY TOTAL PAY